

# **Hawaii Geographic Information Coordinating Council Start-up Meeting Meeting Minutes**

## **Manoa Innovation Center**

**June 3, 1998**

This was the second start up meeting for newly forming Hawaii GICC. Craig Tasaka (Office of Planning) started the meeting with a run-down of the events of the first meeting and distributed the draft charter developed then. Craig then initiated a discussion on the membership of the GICC: how many members should there be and how will they be assigned to the council? Vicki Lukas (USGS) spoke about the California Geographic Information Association (CGIA) board and general membership, and also provided information about the Oregon Geographic Information Council (OGIC). After much discussion, and through facilitation by Royce Jones (GDSI, the group decided that the membership would be open, but arranged into four categories: state, federal, county, and other (private industry, non-profits, etc.). A smaller board will be formed by election of two from each category plus three \*at-large\* positions. Candidates who run must choose one category to represent (including the \*at-large\* category). The terms will be two years, except for the first year when one representative from each category will have a three-year term so that the change over will be staggered (i.e. only one of the two reps is elected each year).

It was determined by the group that a special workshop should be convened to adopt a charter and begin development of a strategic plan. For the charter, a committee was formed to start with the draft charter, gather and incorporate comments, and present a revised draft charter at the workshop, hopefully for group approval. The group agreed that the charter should contain information about governance (the board), structure, membership, decision-making process, tax status, and dues if any. The charter committee is: Royce Jones - chair (GDSI), Dave Rosenbrock (HI DOT), Rod Low (FWS), Ron Cannarella (HI DLNR), Melia Lane-Kamahele (NPS), and Bill Madieros (Maui Planning Dept.). The strategic planning committee was also formed: Ken Schmidt - chair (City and County of Honolulu), Vicki Lukas (USGS), Craig Tasaka (HI Office of Planning), Sherry Amundson (Maptech), Andy Sun (HI DOT), and Goro Sulijoadikusumu (HI DOT). It was agreed that the committee will develop a strawman strategic plan to present for discussion at the workshop. The plan will include a schedule, strategy, working groups, and vision/mission. Finally, a website committee was formed: Shannon McElvaney - chair (GeoInsight), Brian Farm (USGS-BRD), Tom Giguere (Integrapp), Scott Splean (Maui High Performance Computing Center), and Joan Esposito and Ivy Kawakami (both of HI Office of Planning).

The workshop meeting will take place Tuesday, July 7, from 10:00 - 3:00, location TBD.