

MEETING MINUTES

HIGICC MEETING, 15 MARCH, 2001

HONOLULU AIRPORT, GARDEN ROOM 1

10:00-12:15 am

Present:

Name Organization Phone e-mail

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Agenda:

Minutes (R. Jones)

FGDC Grant (C. Tasaka)

Membership Committee (B. Medeiros)

Metadata (R. Jones)

Other issues (various)

GISMAP 2001

Minutes:

-these were unavailable and could not be reviewed or approved by the membership.

-these will be reviewed and approved at the May 2001 membership meeting.

FGDC Grant:

-application completed by C. Tasaka on behalf of HIGICC to request \$6k from the FGDC under their grant program, "Don't Duck Metadata" category

-if approved, the grant would be used to hold a metadata training session affiliated with GISMAP 2001.

-possibility that Craig will need to get letters of support from participating agencies.

Membership Committee:

-current active membership is about 15 people

-need to increase membership and paid membership

-need to revise membership form on the Web

-concerns expressed with personal nature of some of the questions on the form

-pay current dues; will be current through May 2002

-check webpage for the HIGICC at www.mhpcc.edu; also interactive calendar posted courtesy of Scott Splean.

-can now make checks for membership out to HIGICC not Goro S.

-the annual membership meeting will be held in May

-discussion about whether HIGICC will eventually be structured on the webpage to accept credit cards for dues and costs such as conference registration.

-will look into how credit cards can work as well—could be a problem since there would fees involved.

-island/agency representatives will follow up with folks to remind them of registration renewal, seek input etc.

-discussion of whether annual membership dues can be paid as part of GISMAP registration and/or whether to require HIGICC membership to attend conference.

Metadata:

Two basic issues:

How do you make metadata at the organizational/agency level

-propose sessions in conjunction with GISMAP for hands-on/discussion

-session planned to review and provide hands-on time to actually build metadata with agency data rather than a session to learn system (already held). Also, handouts from Doug Nebert (powerpoint presentation) is available in hard copy for anybody interested – contact Craig Tasaka.

NOAA/ArcView method – propose 1 day training session, Wednesday, April 18th at ESRI

office

ArcCatalog – ESRI/Royce will get somebody from Redlands to come to Hawaii to teach this;
date TBA depending upon interest and schedule
-part of what comes with the Arc Toolbox

-metadata part of ArcCatalog only

RTSE/SMMS Geoconnect – limited interest from participants present
-best for an organization that works with data from various vendors.

Making metadata available to the public:

iSite is currently being evaluated by Joan Esposito at DBEDT

SMMS/Geoconnect serving software is being evaluated by Joe Ramos and Scott Splean

5. Other topics for discussion:

SDTS – TriService/SDS; need to consider attribute, heirarchy and data structure
-discussion about road center lines vs. polygons

-addressing and geocoding issues

QA/QC issues

-what are people doing

-how does this relate to planning/fieldwork/metadata related

-formation of SDS working group with Karen/URS Corporation to be convened

Employment opportunities

-discussion of linking HIGICC webpage to www.gisjobs.com

--posting of jobs to GICC webpage

-decision to continue to post jobs to the mailing list when they occur to inform the members of HIGICC (send message with information to Craig Tasaka).

Data collection accuracy issues

-addressed in HIGICC strategic plan

-seems to fall under metadata as well

-information on accuracy to collect data/locational information and metadata

GISMAP 2001:

-Target date may be Fall 2001 depending upon whether various grant sources (such as FGDC) have to be fully expended by September 30th or can be obligated and contracted by that date and actually used later on. If this is the case, would propose the GISMAP conference in Spring 2002, three days duration pending venue availability.

-theme of workshop might be partnerships, data sharing and metadata.

-Holding conference in the Fall of 2001 (September to November) would possibly allow use of external funds like FGDC and provide visibility for HIGICC.

-Note: Royce and Goro to follow up on budget items; contracting and preliminary venue.

-Attendance of approximately 250+ people expected

-Format might include keynote speaker, breakout sessions and tracks; workshops or training before and after the conference.

-Discussion of committees that include Facility, Publicity/outreach, Conference themes and track; Speakers and Agenda, Exhibitor committee; management steering committee, registration committee and poster sessions, A/V.

-discussion of hiring a coordinator; Goro suggested a federal highways groups that coordinates conferences and workshops.