

HIGICC I-PLAN – 16 December 2002 Meeting Notes

Next meeting: Monday February 3, 2003, 1 pm
NOAA/PSC (Darcee's place)

This meeting: Royce Jones, Jon Hodge, Darcee Killpack, Ron Salz, Melia Lane-Kamahale, Pat Shade, Henry Wolter, Craig Tasaka, Goro Sulijoadikusumo, Rod Low, Sherry Amundson (speakerphone).

A) SIXTEEN "CHAPTERS"

Here are the 16 "Chapter" committees and the committee chair of each:

- 1) Geodetic Control (Ed Carlson – NOAA/NGS)
- 2) Elevation/Bathymetry (Henry Wolter – USGS)
- 3) Imagery (Rhett Rebold – PDC)
- 4) Hydrography (Pat Shade – USDA/NRCS)
- 5) Transportation (Goro Sulijoadikusumo – Hawaii DOT)
- 6) Cadastral (Jon Hodge – City and County of Honolulu)
- 7) Governmental Units (Craig Tasaka – DBEDT/OP/GIS)

- 8) Utilities (Barbara Cooper - HELCO)
- 9) Structures (Jon Hodge – City and County of Honolulu)
- 10) Physical Features (Rod Low - ESRI)
- 11) Cultural Features (Melia Lane-Kamahale – US National Park Service)
- 12) Terrestrial Layers (Shannon McElvaney – Hawaii Heritage Program)
- 13) Marine Layers (Darcee Killpack – NOAA/Pacific Services Center)
- 14) Scanned Maps (Craig Clouet? – Kamehameha Schools)

- 15) Cross-cutting Issues (Sherry Amundson – MapTech)
- 16) Data Distribution/Publishing (Joan Esposito – Hawaii DBEDT/OP/GIS)

Chapters 1 through 7 are the key chapters for the NSDI Framework layers in our I-Plan. These layers are the most widely used across all disciplines and among all levels of government.

Chapters 8 through 14 are more local to Hawaii, and while not critical to the NSDI Framework, they are important layers for us here locally.

Chapter 15 covers those issues that crosscut two or more chapters. For example, addressing is part of chapters 5 and 6. Hawaiian names are part of many chapters.

Chapter 16 covers metadata issues and how the data is made available, either for download or through web services.

ACTION: Royce will confirm Craig Clouet or find new chair for #14

B) OVERVIEW

Sample websites:

- <http://www.datamil.udel.edu/nationalmappilot> Delaware National Map Pilot
- <http://www.tnris.state.tx.us/digitalquad/index.htm> Texas National Map Pilot
- <http://www.state.hi.us/dbedt/gis/download.htm> State of Hawaii FTP Site

Sample documents: Oregon Framework Theme Content – 1 page

ACTION: Henry will provide updated digital version to Darcee

Sample Data Forms – many pages – from Ron Matzner

ACTION: Craig T or Henry will get digital copies of all from Ron M

Template/Guidelines – 1 page front & back – from Ron M

ACTION: Darcee will mail to Sherry...

Lots of budget items

How much being spent for data creation/maintenance?

How much to fill the gap?

Important that we quantify to greatest extent possible.

Other documents: PACAF Questionnaire, Results

ACTION: Goro will email questionnaire to Darcee

ACTION: Royce will call GeoInsight to see if results available to HIGICC

I-Team Newsletter

<http://www.excelgov.org/usermedia/images/uploads/PDFs/iteamconnections2.pdf>

State I-Plan to use as "model"

ACTION: Craig T or Henry will get from Ron M

Grants: CCAP 2003

ACTION: Goro will get info/application if applicable

C) HIGICC I-PLAN TEMPLATE

Introduction

Ron Salz will handle this part. He will also help with preserving continuity and formatting throughout the I-Plan.

Chapter Sections

For now, each chapter contains three sections:

Section 1: Ideal, Practicable, and Widely-Needed Layer(s)

This section describes what the ideal layers would be and what layers are practicable in the near future (next couple of years). Scale, accuracy, extent of coverage, periodicity of update and attributes should all be described for each layer. Focus should be on the most widely needed layers, not every possible layer. Also identify an Federal/State/County agencies that have plans or mandates for relevant layers.

Section 2: Current Layer(s)

This section provides an inventory of the relevant data sources for the practicable layers that are currently available. Scale, accuracy, extent of coverage, periodicity of update and attributes should all be described for each data source. This is not an exhaustive inventory (we don't have time for that) but rather an inventory of the data sources most relevant for layers in our practicable vision. Issues that limit a current data sources usefulness, such as co-registration with other data sources, accessibility constraints, maintenance and jurisdictional issues, should also be identified. The checklist from Ron M may be useful here. Also note how much budget is currently expended in the creation and maintenance of the layers.

Section 3: Closing the Gap

This section describes what can be done in the near term to close the gap between the current status and the practicable vision. Issues of funding, coordination, authority, resources required should all be identified and quantified where possible. This is where we really need to put some dollar figures to what we need. This helps provide a basis for future grants and for quantifying our in-kind contributions.

Conclusions

We didn't talk about this, but Ron? do do Ron Ron do do Ron Ron?

Appendix

All the detailed info, data sheets, questionnaires, samples, etc. that backup each chapter.

D) TIMELINE

I'd like Harley to set up forums on our HIGICC website for each of these Chapters where people can post information relevant to each section. Then, through the rest of December, January, and February, information is gathered.

The Chapter committee chair will arrange for a meeting in January/February where all interested parties can meet to go over the information gathered and compile a first cut of the actual chapter.

This first cut will then be circulated electronically among the workshop attendees to produce a draft by March 31. Keep focused on the most relevant data sources and practicable and widely-needed layers. Don't get bogged down in trying to list every available layer.

The draft will be available for all HIGICC members to review for errors and glaring omissions. Again, the focus is on the most relevant data sources and the practicable layers, not a complete inventory of every data source. April 30 is the end of the review period.

The final draft will be presented to the HIGICC Board at our Annual Meeting on May 30, 2003.