

HIGICC Board Meeting
July 29, 2003

Attendance: All Board Members Present

Fed: Michael Parke – Present
Ron Salz – Present
State: Craig Tasaka – Present
Goro Suljoadikusumo – Present
County: Ken Schmidt – Present
Ivy Pescador - Present
Other: Rod Low - Present
Chris Chiesa – Present
At-Large: Nami Ohtomo - Present
Tom Giguere - Present
Henry Wolter – Present

Members attending

Craig Clouet
Kristian Kerr
Joan Esposito
Rhett Rebold
Pat Shade
Merle Stetser

1. Review of the minutes – accepted with changes
2. Old Business
New Officer Announced
Forms still needed for change of address
Question – Do we have HIGICC Letterhead?
Update on the mailing list.

I-Plan

Motion – Adoption of I-Plan and submittal to Office of Management and Budget (OMB) subject to incorporation, review and approval of final edits by I-Team editors with vote by HIGICC Board via email by August 7 with votes received by COB August 12.
Adopted Unanimously

By-Law Changes

Goro – presents changes to bylaws on membership
Henry – asks about discount policy
Goro – per event
Ken – Incentives received from membership
Chris – ‘Modification – from one ‘up to five’
Nami

Would like to include who can run for office. (**This seems to be in bylaws currently
Need to review voting procedure (**this seems to be in current bylaws)
Tier the discounts

Question – how many organizations are members?

Motion:

Move to propose membership amendment pending changes, sent by August 7 for adoption and then votes by August 12, then distributed for adoption by the membership as per the bylaws.

Motion carries.

GISMAP 2004

Motion – Move to authorize holding GISMAP in calendar year 2004 and form a GISMAP 2004 committee to coordinate the event.

Motion carries

Initial GISMAP 2004 committee

Darcee Killpack

Alexa

Kristian Kerr

Mike Parke

Tom Giguere

Ken Schmidt

Ivy Pescador

** Email to membership for all committees

Ken – get PRC involved early. Get GISMAP 2004 committee going soon.

Strategic Plan

Ken spoke with Sherry. Sherry requests defer the item so the group can get together this month and at least three times before the next Board meeting.

Have been together since the beginning of HIGICC, based on goals and objectives of HIGICC Charter. Now is in a spreadsheet format, showing the beneficiaries and funding.

Membership of Strategic Planning Committee

Sherry

Ken

Nami

Goro

Craig Tasaka

Joan

USGS Representative – Henry Wolter

Ken will have Sherry call Henry

Henry – is there a draft Strategic Plan right now?
It might be in the box of papers given to Ron Salz by Ken.

Question – Can HIGICC fund travel to Oahu for certain events?
Make this an item for the next meeting.

Motion: Move that the Strategic Planning Committee will meet as necessary and report to the Board and the next HIGICC Board Meeting.

Approved unanimously

Committees

Motion: Move to adopt the these 5 committees as subcommittees of the HIGICC Board: Strategic Planning; Education and Outreach; Membership and Bylaws; Data Coordination and Standards; and GISMAP 2004

Assignments from the Board to each committee, not as committee chair but connection to the Board:

Strategic Planning - Henry Wolter
Data Coordination and Standards – Chris Chiesa
GISMAP 2004 – Tom Giguere
Membership and Bylaws – Goro
Education and Outreach – Nami

Subcommittee to the 5 committees may include, but are not limited to:
Data Coordination and Standards: Imagery, I-Plan
Education and Outreach: Web Page

TASK – List of former committee members
BIGGER TASK – email to all members about committee opportunities, be sure to talk about responsibilities and processes.

Look on page 5 for Ex. Comm responsibilities.

Recommendation:
Next meeting – have reports from all committees

Note: In email, include name of board member as main contact, but not the chair.

Announcements:

Henry

1. New Employee is on board - Connie – expert in ArcIMS.
2. National Map for Oahu – up by end of August
3. Reconstituting the Pacific Basin Imagery Teleconference

Bill for web site needs to go to Mike Parke

Ken spoke to Linda Akers at Census. She relayed that the CCHON road network is not meeting the 7.6 meter accuracy standards. They would not release their control points. Ken is asking for a description of all mapping techniques used, including software, to be sure Census has taken Hawaii datum issues into account. More to follow.

Next meeting: Tuesday October 28, 11 a.m. to 1 p.m., location to be determined.