

June 23, 2003
HIGICC Board Meeting

Attendance:

Fed: Michael Parke – Present
Ron Salz – Present
State: Craig Tasaka – Present
Goro Suljoadikusumo – Present
County: Ken Schmidt – Present
Ivy Pescador - Present
Other: Rod Low
Chris Chiesa - Present - Conference call
At-Large: Nami Ohtomo - Present
Tom Giguere - Present
Henry Wolter – Present

First Item: Election of new officers

Discussion of qualifications for board officer – How does the board decide how many years of service are needed to be an officer?

1. President and Vice President need at least one year ‘board experience.’ Agreed.
2. Treasurer and Secretary can be elected to office at any time once elected to the board. Agreed.

New officers nominated and agreed to by the Board, as per the HIGICC by-laws:

President: Ken Schmidt
Vice President: Craig Tasaka
Treasurer: Michael Parke
Secretary: Ron Salz

Congratulations to everyone. Wait a second, how did I get to be Secretary?!?

Elections closed.

Second Item: Treasurer’s issues. Goro says signature authority is now Goro, Shari and Royce. Change of authority will be discussed at July 1 meeting. Board agrees that signature authority should remain with President, Vice-President and Treasurer. And the bank location probably won’t move.

Third Item: Proposed Budget. Board accepts the budget presented by Goro at the June 12 HIGICC meeting.

Fourth Item: By-laws

On July 29th the Board will consider the bylaw changes. If approved, the bylaw changes will be distributed to the “eligible voter” list.

Fifth Item: Mailing Address

The Board agreed to use the USGS street address when needed for applications. It is:
HIGICC

C/O Henry B. Wolter
Liaison, Hawaii and Pacific Basin Islands
U.S. Geological Survey
677 Ala Moana Blvd, Suite 415
Honolulu, Hawaii 96813

The post office box will be maintained for all other correspondence. What is the P.O. box address? Somewhere in Kahala?

Sixth Item: Location of Records

Agreed to store HIGICC records in file cabinet at Henry Wolter's office. He donates a file cabinet to the cause. Way to go Henry!

Seventh Item: Temporary assistance, if needed

A couple of names to call if HIGICC needs help bringing together mailing lists, etc. This will be at the discretion of the officers to determine the need.

Eighth Item: Location of HIGICC Open Board Meeting – July 29th, 2003

Craig Tasaka (Mr. Vice President) will find a location. The first time mentioned was 9-11, but others thought that 11 a.m. to 1 p.m. would be good so HIGICC members could attend as a 'lunch meeting.'

Next meetings:

Board Transition meeting – Tuesday July 1, 3 p.m. USGS conference Room
To attend: Ken Schmidt, Royce Jones, Sheri Amundson, Craig Tasaka, Goro Sulijoadikusumo, Michael Parke, Ron Salz

HIGICC Board and General Meeting – July 29, time and location to be determined

Agenda items for July 29th meeting:

1. I-Plan
2. By-laws -Board discussion to accept/reject bylaw changes
3. GISMAP 2004
4. Strategic Plan
5. Committee meetings and assignments
6. Others?