

HIGICC Executive Board Meeting Minutes
Meeting began at 11:35 p.m.

September 30, 2004

Attendees:

Henry Wolter
Ron Salz
Craig Clouet
Craig Tasaka
Darcee Killpack (on phone)
Ken Schmidt (on phone)
Nami Ohtomo (on phone)

Guests:

Royce Jones
Stephen Hochart
Miranda (on phone)

Agenda

Review and Approval of minutes:

Correct Sheri's name.

With correction, minutes from June meeting are approved.

New Business:

1. GIS Day

GIS Day will be celebrated on Tuesday November 16. Joan Delos Santos will not be the coordinator this year for the State. Craig Tasaka will talk with a few people about coordinating the event. The program is developed by the Hawaii Geographic Alliance, an organization of geography educators.

Motion – Board approves the commitment of funds around \$80 for food, beverages and other incidentals for GIS Day.

Motion approved unanimously.

2. Hawaii historic map preservation and dissemination project.

Riley Moffat, Professor of Geography at BYU Hawaii gave a presentation at GISMAP 04 on historic maps of Hawaii. The presentation raised awareness and interest in preserving maps of Hawaii.

Ken Schmidt, Royce Jones and Karen Kemp met with David Rumsey (www.davidrumsey.com) at the 2004 ESRI User Conference in San Diego. He encouraged the HIGICC to move forward, working with Professor Moffat.

The question for the Board is who will oversee this very interesting project? Craig Clouet volunteered to find out who is interested and bring them together. In addition, Craig will help the Board understand the many issues involved by giving a tour of the Kamehameha Schools map scanning operations. Craig will help the Board understand the many issues involved in managing the map collection and conserving the historic products, both digitally and in their original form.

The Board agreed the first focus of this effort will be maps of Hawaii.

Motion: Craig Clouet will coordinate the formation of an HIGICC committee for preservation and dissemination of historic maps of Hawaii.

Motion passed unanimously.

3. I-Plan Update

Ron Salz gave a presentation on the Hawaii I-Plan at the 2004 ESRI user conference in a session on Spatial Data Infrastructure. It was an interesting 4 paper session. The other papers included development of the European Spatial Data Infrastructure, an SDI node on carbon sequestration and a paper on using community knowledge to enhance SDI data layers.

Henry Wolter met with Ivan Deloach of FGDC at the NSGIC conference in Austin, Texas. Ivan said that the I-Plans are very effective to identify data gaps and help fund partnerships. Henry wants to update his chapter by the end of this calendar year.

Ron will work on the format of the current I-Plan to get it web enabled, not just in .pdf format.

Darcee Killpack and Susan Vogt are co-chairs of the marine chapter. Royce asked if coastline is part of the marine chapter. Darcee said yes.

Motion: Ron Salz will contact all the current I-Plan Chairs now to review their chapters by December 31 2004. Draft chapters should be ready for review by February 28, 2005, with the goal of a having final updated chapters by March 31, 2005. In addition, any authors who don't want to continue as a Chapter Chairperson needs to find their own replacement, with help provided if needed by other members of the I-Team.

Motion passed unanimously.

4. HIGICC Newsletter

Steve Hochart attended the Board meeting to discuss the First HIGICC Newsletter! Steve described the contents, including the Virtual Limahuli project, a summary of GISMAP

04, announcements from HIGICC, a calendar and brief intro of the HIGICC Board. Henry Wolter said he'd like to see a "geospatial crossword puzzle."

There was discussion of the method to review and distribute the newsletter. For the first version, all the Board members will review and return comments to Steve. For future issues, the newsletter editor, the President and the Chairperson for Outreach and Education will provide editorial control. The newsletter will be distributed electronically via email by the Secretary and posted on the HIGICC web site.

Motion: Steve Hochart will send the entire HIGICC Board the first draft of the initial HIGICC newsletter in .pdf format by mid-October 2004. Each Board Member will have two weeks to return comments to Steve. Steve will make any changes and resend the final copy by mid-November to Ken Schmidt, President and Nami Ohtomo, Outreach and Education Committee Chairperson. Ken and Nami will work with Steve on any final edits. When complete, Steve will send the HIGICC Newsletter to Ron Salz, Secretary, for distribution via email and posting on the HIGICC Web Site.

Motion approved unanimously. Great job Steve! Thank you!

5. Scholarship

Nami Ohtomo distributed the HIGICC scholarship application for final review. The only question that came up is whether a recipient could win in consecutive years. The general feeling was yes, but that we didn't need an answer to move forward.

Nami needs a copy of the HIGICC logo. Henry said that Connie Hoong of USGS can provide one from the HIGICC web page.

Motion: The Board will review and send Nami comments by October 8, 2004. Nami will then finalize the application.

Motion carries unanimously.

6. Speaker Luncheon Status

No report this meeting. Everyone was strongly encouraged to work with Nami to locate the appropriate venue and possibly coordinating a lunch speaker in with other GIS or GPS meetings in Honolulu.

7. Next meeting- Ken will try to schedule a meeting in the first couple weeks of December 2004.

A motion was made to adjourn the meeting. It was approved unanimously. 1:00 p.m.

Respectfully submitted,
Ron Salz

Secretary, HIGICC