

## **HIGICC Annual Meeting - June 27, 2005**

### **Action Items from this meeting:**

1. Darcee Killpack and Craig Tasaka will meet regarding membership.
2. Ron Salz and Darcee will send out membership reminders.
3. Mike Parke will send a copy of HIGICC financials to Ron to be included in the Treasurer's Report – Section "E" - of the minutes.
4. Committee Chairs will submit an estimated budget proposal to the 2005-2006 HIGICC Board prior to activities for discussion and preparation of the annual budget. (See Treasurer's Report – Section "E") Approved unanimously
5. Henry wants to send a note to the I-Plan chapter authors about why completing their chapter is important.
6. Ken and Darcee will meet to define GISMAP date for 06 or 07.
7. Emerge Data - The PDC needs the AFPO's final DOQQ digital data and the associated metadata. Chris Chiesa and Pat Shade are coordinating.

### **A. Board members present**

Ron Salz  
Darcee Killpack  
Craig Tasaka  
Ken Schmidt  
Chris Cheisa  
Nami Ohtomo  
Ingrid Kunimura  
Henry Wolter  
Michael Park  
Lisa Wong is at sea  
Craig Clouet is on the mainland

### **B. Reading of the minutes of the previous annual meeting**

Minutes were reviewed and accepted of both the March 2005 Board Meeting and the June 2004 General meeting

### **C. Report of the President, Ken Schmidt**

Felt that this has been a successful, yet sometimes frustrating year. Successes include the Luncheon Speaker Series, an increase in HIGICC membership in a non-GISMAP year, participation in GIS Day, as well as movement on data acquisition including LIDAR, Imagery, etc.

The 2005 President's award is awarded to Mr. Royce Jones, for all he has done for GIS and geography in Hawaii. An announcement will also be made at the September Hawaii ESRI User Group meeting.

## **D. Committee Reports**

### 1. Luncheon Committee

There were two luncheon meetings this year. Nami Ohtomo thanked Brian Loomis and Pat Shade for helping with the most recent luncheon. New members are joining at the luncheons. At the last lunch, \$326.73 was expended, \$205 was collected for food and \$160 was collected for new memberships. As with other committees, a budget proposal should probably be presented to the Board for the funding outlays.

### 2. Education and Outreach

Newsletter – one was published during the 2004-05 year. It was well received.

Scholarship – Even with outreach, there were no applicants this year. Next year HIGICC will start earlier and contact both Departments and Financial Aid offices. Many schools and professors were contacted, including all geography and planning departments.

Web site – Ingrid, Connie and Nami are reworking the web site. Connie Hoong has done a wonderful job supporting the HIGICC web site. Thank you to Connie.

### 3. Membership Committee

Darcee is the Liaison to the Membership Committee. There are discussions about holding a data workshop as a membership recruitment activity. There may possibly be a tiered payment structure for data workshop.

Craig T. and Darcee will meet on membership

Membership reminders will be sent to HIGICC members and others on the mail list. Darcee and Ron will coordinate. Ron reported that the mailing list/database is up to date and there are no more bounced emails.

## **E. Treasurer's Report and Annual Budget**

A request was made for Mike to send an updated financial report to Ron to be included in this section of the minutes.

### **\*\*\* Motion\*\*\***

Committee Chairs will submit an estimated budget proposal to the 2005-2006 HIGICC Board prior to activities meeting for discussion and preparation of the annual budget.

Approved unanimously

## **F. Old Business**

### 1. I-Plan Update

Ron has received 7 of 18 chapters. Henry Wolter said that the I-Plan is important because OMB uses it to be sure that money requests to the Department of the Interior are related to the implementation of the NSDI – National Spatial Data Infrastructure. Henry wants to send a note to the I-Plan chapter authors about why completing their chapter is important.

2. ESRI CA/HI/NV/Guam User Conference in Honolulu, week of March 5, 2006. Part of Waikiki has been designated “Sacramento.” See Royce Jones for details.

### 3. GISMAP

The kick-off committee is Darcee, Chris Chiesa, Ken and Craig T. They are recruiting committee members and developing the program. The biggest issue is the date for the next conference. Ken and Darcee will meet to define GISMAP date for 06 or 07.

### 4. Emerge quads

Pat Shade from NRCS and Chris Chiesa of PDC are coordinating to possibly host the files and the metadata. The PDC needs the AFPO’s final DOQQ digital data and the associated metadata. One question is defining the data format (bil, doqq, tif)

## **G. New Business**

### Air Survey Hawaii

Air Survey was sold in April/May to Ken Sorenson (sp?). The MOU is still being circulated that identifies materials that are not part of the company assets, but are agency collections stored at Air Survey. Federal regulations don’t allow a contractor to make a profit from any arrangement/mechanism, so he could not set up a formal arrangement to make money by selling images from the collection. There may have been an informal quid pro quo where the storage fees for the images were offset by allowing copying and sale. A new MOU will be drafted by Melia that describes the linear shelf space used to store the imagery so an understanding can be reached. Ken Schmidt wants to support Melia’s work on this topic.

## **G. Board Elections**

Nominations and voting were coordinated by Craig Clouet, with assistance from Ken Schmidt. Voting was done by email and in person at this meeting. Votes were tabulated and the new Board members were announced at the end of this meeting. Congratulations to everyone for a successful election and a Big Mahalo to Chris Chiesa and Lisa Wong for their contributions as HIGICC Board Members. Welcome to Brian Loomis and Harry Beatty, the two newest HIGICC Board members. All right, Kauai! The results of the election for the open 2005-2007 Board seats are as follows:

County – Harry Beatty, Kauai County

State – Craig Tasaka, DBEDT

Federal – Henry Wolter, USGS

Other – Brian Loomis, Woolpert

At-Large – Ron Salz, USFWS

**New Board Roster, followed by term expiration dates**

**COUNTY**

Harry Beatty (2007)

Ken Schmidt (2006)

**STATE**

Ingrid Kunimura (2006)

Craig Tasaka (2007)

**FEDERAL**

Michael Parke (2006)

Henry Wolter (2007)

**OTHER**

Craig Clouet (2006)

Brian Loomis (2007)

**AT LARGE**

Darcee Killpack (2006)

Nami Ohtomo (2006)

Ron Salz (2007)