

HIGICC – Hawaii Geographic Information Coordinating Council  
March 31, 2005

Minutes of March 29, 2005 Board meeting

In Attendance:

Chris Chiesa  
Craig Clouet  
Darcee Killpack  
Ingrid Kunimura  
Nami Ohtomo (on phone)  
Michael Parke  
Ron Salz  
Ken Schmidt  
Craig Tasaka  
Henry Wolter  
Lisa Nahoopii (Wong) (on phone)

Guest:

Patricia Shade, NRCS

Note on name and email change – Lisa Wong is now Lisa Nahoopii.

## **Old Business**

Minutes of December 17, 2004 meeting approved with changes.

### **1. I-Plan**

Now that Ron is back after his extended sick leave, the I-Plan process is gearing up again. All the chapter authors received their individual chapters in early January as was requested at the last Board meeting. Ron will notify the chapter authors of a meeting on the afternoon of Thursday, April 14, 2005, with conference call ability.

Ron has received chapter updates from Tim McMonagle on Demographics and Barbara Gibson on Terrestrial issues.

### **2. Luncheon Speaker Series**

Comments on the luncheon were positive. The total cost of the luncheon was \$442. We collected \$195 in reimbursements, with a few unpaid no-shows. Out of pocket expenditure was \$247. In addition, we collected membership payments from 5 individuals. So, considering the additional membership funds collected, expense for the day was only \$47.

### **3. Newsletter**

Steve Hochart has expressed interest in continuing work as Editor of the Newsletter, but that needs to be confirmed as Steve has changed jobs.

Ken will work with Nami on these details.

## **New Business**

### **1. Emerge Data**

Patricia Shade from NRCS attended the meeting to brief the Board on the current status of the Emerge data set and discuss options for hosting the data. Thank you Pat!

Here are the versions of the Emerge data.

1. Uncompressed BIP's – these are the original files from NRCS.
2. Original files in Sid format. Are these the files where some are very dark?
3. Brightened Sid. Produced by Rod Low while at USFWS and ESRI.
4. Natural Color Sid. Produced by Benton Ching using ERDAS. Only for Islands of Oahu and Lanai.
5. DOI DOQ format on the USGS National Map. Or does USGS use .sid?
6. Mosaic version by County SID.

In the past, Scott Splean at MHPCC (Maui High Performance Computing Center) hosted the .sid files. That is no longer possible.

Joan Delos Santos and Pat Shade, along with Lisa Nahoopii, looked into paying for an FTP site to host the files. But now they are looking into a cooperative relationship with PDC (Pacific Disaster Center) to host the data. The data is ~ 5 gigabytes total

Chris Chiesa of PDC said PDC would include metadata in their Asia Pacific Natural Hazards Information Network (APNHIN) and provide at least two direct links to the imagery. One, to an image service (PDC would likely include these images in their "Hawaii Imagery" APNHIN service) and an ftp download service. Additionally the metadata will have links to the island-wide mosaics that are available through the USGS National Map / Hawaii Clearinghouse site. A link can be placed on the HIGICC Web page to these data sites.

**Motion: HIGICC supports the partnership between NRCS and PDC to host the various Emerge data sets.**

**Motion passes.**

### **2. IDA (Data Acquisition) Workshop**

Time – Maybe a 9-2 p.m. workshop on data acquisition.

Purposes -

- A. Acquisitions that are underway – figure out who is doing what, especially with LIDAR ex. Sanborn, Earthdata, etc.
- B. Can also be used to bring people into HIGICC membership

Ken is having a map created to show all of the existing LIDAR data.  
Henry sees this effort as coordinated with and complementary to the Hawaii I-Plan  
Pat – Benton wants to incorporate metadata into the discussion.

In past, at GISMAP, a panel had this type of activity. It didn't fit into the agenda of the last GISMAP.

Who will work with Ken on this effort?  
Ken Schmidt will work with Craig Tasaka and Darcee Killpack on this effort.

**Motion: To have a Data Workshop as soon as practical.**

**Motion passes.**

### **3. Bylaw amendment**

First, here are the bylaws regarding amendments:

#### ARTICLE IX - AMENDMENTS

##### Section 1. Amendments to Bylaws:

Upon written proposal to the Board by any member of the Hawaii Geographic Information Coordinating Council, these bylaws may be amended, repealed, or altered, in whole or in part, by a two-thirds (2/3) vote of the votes cast by the Eligible Voters of the HIGICC.

##### Section 2. Procedure:

Proposed amendments to the bylaws must be approved by fifty-one percent (51%) of the Board to be passed on for approval by the Eligible Voters. Votes for amendments to the bylaws shall be conducted by mail/eMail vote, at the annual meeting, or at a specially convened meeting of the HIGICC. The Board Secretary shall notify the Eligible Voters of the proposed amendment at least thirty (30) days to voting date.

Ken discussed changing the election cycle, making board seats open every four years rather than 2 years and for officers to serve for 2 years rather than 1 year.

The question is "Whose term expires this year?" This is a complete list of board members and the year their term expires. It is found at [www.higicc.org](http://www.higicc.org)

#### AT LARGE

Darcee Killpack (2006)

Nami Ohtomo (2006)

Henry Wolter (2005)

#### FEDERAL

Michael Parke (2006) (Treasurer)

Ron Salz (2005) (Secretary)

STATE  
Ingrid Kunimura (2006)  
Craig Tasaka (2005) (Vice President)

COUNTY  
Lisa Nahoopii (Wong) (2005)  
Ken Schmidt (2006) (President)

OTHER  
Chris Chiesa (2005)  
Craig Clouet (2006)

Darcee – Can there be continuity with out going to a 4 year term?  
Question - Do other organizations have this long of a board term?  
Michael Parke likes the proposal because it would coordinate elections with GISMAP.  
Chris Chiesa - “Is there a perception that there isn’t an opportunity to serve?”  
Darcee – she may submit a bylaw on splitting GISMAP and the annual meeting.

Suggestion:

The President will review any amendments with the officers and then follow the bylaw procedures.

#### **4. Elections**

Henry Wolter makes a motion. Something was buzzing around his head.

**Motion: Craig Clouet will run the Fiscal Year 2006 HIGICC Board elections.**

**Motion passes unanimously. Thank you Craig!**

#### **5. Membership Committee**

Darcee says that people need an incentive to join HIGICC beyond the workshops, GISMAP, luncheon speakers, I-Plan. We want to get people involved, to keep them and get them to renew their memberships. “Networked, connected and informed.”

**Motion: Darcee is nominated to be the Board Liaison to the Membership Committee and is tasked to come up with suggestions and recommendations for improvements by the next quarterly board meeting.**

**Motion passes**

#### **6. GISMAP 2006**

Darcee Killpack, as past organizing chair, will begin work to form the committee.

The previous chair will assist the new chair in an advisory role.

Task – to start recruiting committee members  
Chris Chiesa wants to be involved with the program development  
Ken and Craig T will be involved with Darcee.

There was discussion on co-chairs, but nothing was resolved or motioned.

## **7. GISDAY**

Darcee - it is good to talk about the planning process and agendas.  
Ken – Hawaii Geographic Alliance has been the focal point of GISDAY.  
<http://www.hawaii.edu/hga/> (I can't find GISDAY on the website)

Mary Francis Higuchi is the liaison to the schools.

Ken asked Darcee to send him her thoughts and to include Joan Delos Santos.

## **8. Scholarship Program**

Nami reported that the forms are at [www.higicc.org](http://www.higicc.org). So far there hasn't been much advertising of the scholarships, leading up to a May 1 deadline.

Michael Parke will contact the University Department chairs regarding out reach on the scholarships.

Question - Should a flyer be created and faxed to the Departments to be posted on bulletin boards?

## **Other information**

Henry Wolter

- New CAP grants will be announced on April 1, 2005. Eleven million dollars will be available in six categories.
- From the PRIMO meeting – the natural hazards folks want to know about the I-Plan, particularly about cultural resources.
- Is trying to elevate HIGICC as NSDI node, as we are one of only 8 I-Plans on file.

## **Announcement**

Craig Clouet resigned Kamehameha Schools to begin working for ESRI. Congratulations to Craig.

Meeting adjourned.