

HIGICC Board Meeting Notes

October 17, 2007

USGS Office, Ala Moana Blvd

11:30 - 1:30pm

2007-2008 Board Members:

1. Arthur Buto
2. Joan Delos Santos
3. Barbara Gibson
4. Rob James
5. Royce Jones
6. Lea Kaiaokamalie
7. Carol Kennedy
8. Brian Loomis
9. Ron Salz
10. Susan Vogt
11. Henry Wolter

Current Board Officers:

President – Ron Salz
Vice President – Royce Jones
Treasurer – Joan Delos Santos
Secretary – Rob James

In Attendance:

- Joan Delos Santos
- Barbara Gibson
- Rob James
- Ron Salz
- Henry Wolter
- Tom Giguere
- Adam Stein
- Arthur Buto

On the Phone:

- Royce Jones
- Susan Vogt
- Brian Loomis

Old Business

1) Meeting Minutes – Rob James

- Last meetings minutes were approved by email on August 27, 2007 and posted on the website.

2) GIS Day – Brian Loomis, Arthur Buto and Adam Stein

- Brian has organized a planning committee of 10 people. They have held two conference calls and have agreed to change the format from a one day event to multiple events throughout the year, culminating with a large event in April or May, possibly at the Bishop Museum.
- Arthur is heading up contact/communications with the Bishop Museum.
- A subcommittee has formed to explore the development of a curriculum to support this change in format. This new format would allow volunteers to

visit classrooms throughout the year and present a GIS-base educational program, hopefully reaching more students.

- HIGICC's reservation for McCoy Pavilion has been canceled.
- NOAA has an existing relationship with Bishop Museum and may have some special projects money to support this new outreach effort.
- Community grant options should be explored for further funding.
- Mary Francis is being updated on changes and current progress.
- DNLR will post public displays in their offices on GIS Day.

3) Membership – Rob James

- As of the meeting date, HIGICC had received four organizational memberships and 30 individual memberships for 2007/2008.
- Joan will provide Rob with the recently received membership forms.
- Email mailing lists and membership database will be updated to reflect new membership.

4) Treasurer's Report – Joan Delos Santos

- As of the meeting date, there was a current balance of \$44,273.54

5) FY '08 Budget – Ron Salz

- Ron presented a draft budget
- Suggested that the newsletter be struck from the budget because no one is currently providing support for this activity.
- GIS Day should have some monies allocated to that effort.
- Website and domain charges have already been accounted for.
- Ron will update and send to board for a vote.

6) PacGEO 08 Conference Planning – Susan Vogt

- If there is going to be a PacGEO 2008, PRC needs a commitment from HIGICC ASAP to reserve space.
- Because of the monumental effort it takes to stage an event of this size, now is a good time to revisit how these events fit into the HIGICC mission. Henry and Susan will take the lead on this discussion and will look to develop survey questions to ascertain the importance of this conference to our membership and their willingness to help.
- PacGEO could be moved back six months to the spring of 2009. Ron will request that Susan explore the feasibility of this option with PRC.
- Henry is talking with NSGIC and conference planners King Stringfellow Group and PRC about HIGICC hosting the 2010 NSGIC conference in Hawaii. This event could be attended by about 200-300 people from the mainland.

7) Website – Rob James

- A motion was passed to stand up the new website as soon as possible.
- As soon as Rob gets some text about the status/change of GIS day, he will launch the site. Arthur to provide status text to Rob.

New Business

1) Luncheon Speaker Series

- There is a good video on the history of the National Geodetic Survey that could make for an interesting luncheon series event. Alexa, Ron, and Brian have expressed interest in pulling this off. This effort still needs a volunteer lead.

2) Cap Grant Category 3 50 State's Initiative – Ron Salz & Henry Wolter

- This year's HIGICC grant application will be based on last years and include the feedback that was provided.
- The grant process was officially started on October 15th and is due by December 18th.
- A draft will be circulated in the next couple of weeks.
- Ron will develop a schedule for the process.
- Tom, Rob, and Arthur are available to read and edit.
- Assistance is needed to help document the relationships of all stakeholders and to request/create letters of support.

3) Indigenous Names Grant Administration – Ron Salz & Joan Delos Santos

- Craig Tasaka of the State of Hawaii and Henry Wolter of USGS submitted a grant application to fund an indigenous names project in Hawaii. The grant was awarded. Craig is the Principle Investigator, Renee Louis is the contractor and HIGICC is managing the grant funding.
- HIGICC will receive 15% of the "fringe benefit amount" as a grant administration fee.

4) Data Summit – Ron Salz

- Ron and Carol have identified March 19, 2008 as the date for the next data summit.
- Work will progress upon Carol's return from vacation.

5) Committee Selections – Ron Salz

- Carol – Data Summit
- Brian & Arthur – GIS Day
- Barbara – explore a quarterly newsletter?
- Lea – TBD
- Susan – PacGEO?

Meeting adjourned at 1:30 p.m.