

HIGICC Board Meeting Notes
January 23, 2008
USGS Office, Ala Moana Boulevard
11:30 - 1:37pm

2007-2008 Board Members:

1. Arthur Buto
2. Joan Delos Santos
3. Barbara Gibson
4. Rob James
5. Royce Jones
6. Lea Kaiaokamalie
7. Carol Kennedy
8. Brian Loomis
9. Ron Salz
10. Susan Vogt
11. Henry Wolter

Current Board Officers:

- President – Ron Salz
Vice President – Royce Jones
Treasurer – Joan Delos Santos
Secretary – Rob James

In Attendance:

1. Royce Jones
2. Rob James
3. Carol Kennedy
4. Joan Delos Santos
5. Brian Loomis
6. Henry Wolter
7. Barbara Gibson
8. Arthur Buto
9. Susan Vogt
10. Chris Lett
11. Annette Desrochers

On the Phone:

1. Alexa Jacroux-Biggs

Old Business

- 1) Meeting Minutes – Rob James
 - Last meetings minutes were approved by the Board via email on December 21, 2007 and posted on the website.
- 2) Treasurer's Report – Joan Delos Santos
 - Current balance: \$40,550.40
 - Amount includes first payment from Hawaiian Indigenous Names Grant.
 - The annual DCCA and CCR registrations have been submitted.

- Cost for HIGICC's HANO membership will be \$150 this year – last year was free because of a grant for small non-profits which is no longer available. Joan will renew membership.
- 3) Indigenous Names Grant Administration – Henry Wolter
- Renee Louis is editing an article for the new HIGICC newsletter.
 - The Hawaii names website is now included in the Coeur D'Alene tribe's website.
- 4) GIS Day/Map Your Field Trip – Brian Loomis, Arthur Buto, and Adam Stein
- An event is being organized for 4th and 5th graders at Lanikai Elementary school in conjunction with school staff.
 - The program will include an in-classroom activity and a related trip to Kawainui marsh.
 - Liability is covered by the school.
 - Additional HIGICC volunteers will be needed on the field trip day.
 - Date and time to be announced in the future.
- 5) PACGEO – Susan Vogt
- A check has been cut for APA Hawaii.
 - Susan to provide Joan with the address to send it to.
 - Data Discovery Day will supplant PAC GEO as HIGICC's main event this year.
- 6) HIGICC Scholarships – Susan Vogt and Henry Wolter
- Lisa Wedding was announced as the sole winner of the 2007 HIGICC Scholarship. Lisa is a University of Hawaii at Manoa graduate student involved in benthic habitat mapping.
 - **Motion** for Ron to send a letter of congratulations to her and for Joan to cut the check: Proposed by Susan, Seconded by Henry, Board voted 9-0 in favor.
 - Susan will recall the scholarship committee to begin planning for 2008.
- 7) NISGIC – Henry Wolter
- PRC has taken no action with the RFP; requested funding to do initial research.
 - HIGICC to distribute the RFP to hotels; Royce will provide contact list from event planning ESRI has done in the past.
- 8) Data Summit – Ron Salz, Carol Kennedy and Susan Vogt
- A Data Discovery Day is planned for March 6th at the McCoy Pavilion from 9 a.m. to 4:30 p.m.
 - **Motion** to set attendance costs for members (free), non-members (\$25), and students (\$10): Proposed by Joan, Seconded by Royce, Board voted 9-0 in favor.

- **Motion** to extent membership for new enrollees through FY09: Proposed by Henry, Seconded by Joan, Board voted 9-0 in favor.
- 9) Luncheon Speaker Series – Alexa Jacroux-Biggs
- Speakers have been identified to participate.
 - Location, time, and subject matter to be announced later.
 - Still searching for a location; Ala Wai YC, McCoy Pavillion, DLNR boardroom, or UH facilities remain options.
- 10) CAP Grant – Ron Salz and Henry Wolter
- Grant recipients will be announced by February 8, 2008.
- 11) HANO – Ron Salz
- **Motion** to explore opportunities for board member training provided by HANO: Proposed by Henry, Seconded by Brian, Board voted 9-0 in favor.
- 12) HIGICC Survey – Susan Vogt and Henry Wolter
- 17 people participated in the survey.
 - Top four areas of interest will guide Data Discovery Day planning.

New Business

- 13) HIGICC Newsletter – Barbara Gibson
- A new digital quarterly newsletter will be sent to membership beginning the first week of March.
 - Articles need to be sent to Barbara before February 1st for inclusion.
- 14) Women in GIS – Chris Lett
- Chris will be organizing a casual gathering of Women in GIS for lunch or pau hana networking. Contact Chris at chris.lett@e2m.net for more information.
- 15) Liability Insurance – Joan Delos Santos
- **Motion** to approve \$1200 for liability insurance costs for 2008 if deemed necessary by our CPA: Proposed by Joan, Seconded by Brian, Board voted 9-0 in favor.

Meeting adjourned at 1:37 p.m.