



June 10, 2009

HIGICC Meeting Minutes

11:30 a.m. to 1.30 p.m.

Biological Resources Division (BRD) conference room 615.

677 Ala Moana Blvd

Attendees:

Ron Salz
Alexa Jacroux Biggs
Salim Mohammed
Royce Jones
Brian Loomis
Carol Kennedy
Joan Delos Santos
Henry Wolter

Also attending:
Derek Masaki

Listening in:

Alexa Jacroux Biggs (brief update, left early)
Adam Stein (listening in)

1. Annual Meeting, Lunch Coordination;

- a. Alexa has signed the contract with the UH-Medical School facility; Brian, Adrian and Alexa will have a conference call on Friday to go over the annual meeting; Please sign up as there is a 50 limit; Ron recommended that we have students attend at \$10 per lunch.

2. Minutes:

- a. Salim reported that the minutes from the last meeting and this one will be distributed by the end of the week for review and vote via e-mail.

3. Treasurers Update:

- a. Joan reported that the budget has a balance of \$48,526 and this includes \$5,000 to be paid to the consultant.
- b. The annual meeting routinely has been budgeted for \$500-700.

- c. Joan recommended that we consider bringing in county representatives for the annual board meeting.
- d. Joan is updating the Board manual with important numbers, such as our federal ID, logons, grant instructions, etc. so it's all in one place.

4. Updates: Federal:

- a. NOAA: Adam noted that he could send out more invitations using NOAA's blue bag list. For the annual conference USGS: Henry has worked with the Maui Community College and the USGS website will be hosted there.
 - Digital Map Beta – is first going to be tried out in Arizona. There are 14,000 new e-topos that can be downloaded as geopdfs where you can turn layers on and off. ESRI is working on that part.
 - There is a discussion on who wants to take the lead/or does the work, between NGA, TGS and DHS. The structure is being worked out.
 - All data comes out of the national map/imagery for the nation. NRCS, NGA and USGS and each paying a third of the costs
 - Looking at a 3 year cycle, USGS is looking to contract an air breather to supplement satellite imagery.
 - Hawaii is likely to become a NAIP National Agriculture Imagery Program state, and will become part of the three year cycle for new imagery.

State:

- a. General comments: Tax collections are down, with furloughs possible. - DLNR/Arthur: Laura (Arthur's Boss) is still working on ensuring that funds are set aside for GIS software;
- b. Sidebar discussion – Is DLNR going to host "Hawaii Flood Response Tool?.. Looks like right now it will be Pacific Disaster Center but there has been no movement on this.
- c. Sidebar discussion – Renee and Craig T. were interviewed by channel 2 regarding Hawaii Board on Geographic Names. No mention of indigenous names work or USGS grants were made (interview was related to mission and work of HBGN in general rather than specific project)..
- d. County Update: No official update; but Carol reported that Maui was re-doing the GIS exam.

5. Strategic Plan:

- a. Ron – dollars left over from the CAP grant were re-programmed to hiring Steve to write the Business Plan; Ron did this after consulting the board members and got approval from Gita and Milo who are administering the cap grant.

- b. Product side: Steve Anderson is going to deliver the Business Plan, first draft tomorrow; Board discussed whether or not to look at the plan this weekend and then send it to the public.

6. Name Grant

- a. Yesterday – the Group70 grant period expired; the Names Grant expires Sept 30; some discussion on grantee taking on a lot more than can deliver; also it was discussed that Renee is to deliver a presentation to the Board at some point.

7. Membership

- a. Salim noted that the automated e-mails that went out were programmed a long time ago (before he took over as secretary) and these showed up in peoples mailboxes; acknowledged that organizational members didn't get the notification. Salim will be mailing out reminders to everyone soon; will include \$20 discount benefit as a draw to our up coming conference

8. Scholarship

- a. Discussion on correct webpages linking to scholarship ensued. Salim will look into temporary fixes, including the front page.

9. Elections

- a. Salim reported that elections are on track and ballots will be mailed out today or tomorrow; we had two contested elections and the rest were uncontested.

10 Annual Meeting

- a. Ron reiterated that we register as soon as possible, especially if NOAA's blue-bag list brings a full crowd; also we should have sheets at the meeting so people enlist in committees and volunteer. The lunch arrangements for the meeting are on track; it is a nice facility.

12. Conference Updates: Derek, Royce and Carol

- a. Derek listed the various workshops that are going to be offered, followed by others that Royce and Carol are also coordinating. There was some discussion on having a “peanut gallery” setting for the utilities round-table coordinated by Carol and there will be lots of people interested in utilities info.
- b. Royce reported that there will be a “Data Discovery Day” portion at a \$20 registration fee

13. HANO

Discussion: In the next year, we should have the board attend HANO leadership workshops since they were really helpful in the past; specifically “Board Alive Training” We could ask that a training be conducted specifically

for our board, at our facility – cost for a private on-site training was previously quoted at \$1,600.

14. Other Business

Joan suggested bringing the county coordinators from the neighborislandsto the Annual Board Meeting at HIGICC cost. A motion to: “Bring the county GIS coordinators from the neighbor islands to the annual board meeting this year and pay for their airfare and car rental only” was introduced, seconded and passed unanimously. Joan will contact coordinators (Big Island – Lisa, Maui – Bill, Kauai – Garrett).